

**TOWN OF WESTFIELD
23 ELM STREET, NEW YORK 14787**

FEE \$ <input type="checkbox"/> CASH <input type="checkbox"/> CHECK RECEIPT NO.	APPLICATION FOR SPECIAL USE PERMIT	PERMIT NO. DATE
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INSTRUCTIONS TO APPLICANT:

- 1. SUBMIT A COMPLETE COPY OF THIS APPLICATION AND ALL DOCUMENTS THAT MUST BE SUBMITTED HEREWITH.**
- 2. TYPE OR PRINT YOUR ANSWERS.**
- 3. A NON-REFUNDABLE FEE OF \$ _____ SHALL ACCOMPANY THIS APPLICATION.**
- 4. COMPLETE EACH QUESTION FULLY; IF THE QUESTION DOES NOT APPLY, PLEASE MARK "N/A."**
- 5. ADD PAGES AS NEEDED.**

APPLICANT INFORMATION	
APPLICANT'S NAME:	OWNER'S NAME (IF DIFFERENT):
ADDRESS:	ADDRESS:
TEL. NO.:	TEL NO.:
APPLICANT'S INTEREST IN PROPERTY: <input type="checkbox"/> Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Other (explain)	

PROPERTY INFORMATION			
TAX MAP NUMBER	Section:	Block:	Lot:
STREET ADDRESS:		SIZE OF PARCEL:	
		PRESENT USE:	
		ZONING DISTRICT:	

USE INFORMATION
DESCRIBE SPECIFICALLY THE NATURE OF THE REQUESTED USE:
DESCRIBE IN DETAIL THE SEPARATE ACTIVITIES TO BE CONDUCTED ON THE PROPERTY ALONG WITH THE PROPOSED HOURS AND SEASONS OF OPERATION FOR EACH:
DESCRIBE WHY YOU BELIEVE THE PROPOSED USE WILL NOT BE DETRIMENTAL TO THE CHARACTER OF THE NEIGHBORHOOD AND WILL BE IN HARMONY WITH THE INTENT OF THE TOWN OF WESTFIELD ZONING LAW (in relation to existing noise, light, and traffic conditions, for example):

ADDITIONAL DOCUMENTS SUBMITTED WITH APPLICATION [Mark as applicable]

- If available, copies of detailed plans depicting site elevations, ponds, swamps, streams and other wetland areas , structures, accessory use areas, water supply and sewage disposal facilities .
- A plan for the proposed development of the site depicting the location of all streets, sidewalks, buildings, parking areas, means of traffic access and circulation drives
- A copy of the deed, lease, or other instrument describing the applicant’s property interest.
- Short Environmental Assessment Form (EAF)
- Other (please list):

USES IN AGRICULTURAL DISTRICTS OR NEAR FARM OPERATIONS OR FARMLAND

Please acknowledge the statement that follows if the proposed site lies (a) within an agricultural district as defined in Article 25-AA of New York’s Agriculture and Markets Law; or (b) on property located within 500 feet of any farm operation and/or farmland. “Farmland” is any land used to produce agricultural products for profit, land used for commercial horse boarding operation on a for- profit basis, or land held in the conservation reserve program through the USDA. A “farm operation” is the land and on-farm buildings, equipment and practices which contribute to the production, preparation and marketing of agricultural products, or the conducting of commercial horse boarding operations.

“I am aware that the site for which I have proposed a special use lies either within an agricultural district or within 500 feet of a farm operation and/or farmland as those terms are defined in the Chautauqua County Right-to-Farm Law. Thus, my proposed special use may be subject to inconveniences or discomforts arising from such farm operation. Such discomfort or inconveniences may include, but may not be limited to: noise, odors, fumes, dust, smoke, insects, operation of machinery (including aircraft) at any time of day or night, storage and disposal of manure, and the application by spraying or otherwise of chemical fertilizers, soil abatements, herbicides and pesticides. These inconveniences may occur as a result of agricultural practices which are in conformance with current laws, rules and regulations, and accepted customs and standards. I am prepared to accept such inconveniences or discomfort as a normal and necessary aspect of operating my special use in a town with a strong rural character and an active agricultural community.”

Signature of Applicant:

Date

NOTICE: A SPECIAL USE PERMIT, IF GRANTED, DOES NOT PERMIT THE APPLICANT TO CONSTRUCT, ENLARGE, ALTER, IMPROVE, CONVERT, OR CHANGE THE LOCATION OR NATURE OF OCCUPANCY OF ANY BUILDING OR STRUCTURE, FOR WHICH A BUILDING PERMIT WOULD OTHERWISE BE REQUIRED.

APPLICANT SIGNATURE

I certify that the information supplied on this application is complete and accurate, and that the project described, if approved, will be completed and the premises used as described in this request, unless modified by the Town Board.

Signature of Applicant:

Date

OWNER SIGNATURE [If other than the Applicant]

I have read and familiarized myself with the contents of this application and do hereby consent to its submission and processing.

Signature of Owner:

Date

DO NOT WRITE BELOW THIS POINT

Is the parcel in a County Ag District?		<p style="text-align: center;">APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/></p> <p>Affix the following documents to and permanently file with this application:</p> <ul style="list-style-type: none">• Minutes of the Planning Board and Town Board Public Hearings• Response to County Planning Board referral (if any)• Negative Declaration and/or Environmental Impact Statement• The Special Use Permit, if approved.• The Notification of Approval/Denial
Referred to Town Board		
Referred to Town Planning Board		
Referred to Village Clerk		
Referred to County Planning Board		
Public Hearing Date		
Negative/Positive Declaration Adopted		
Publication of Legal Notice of Hearing		
Notification to Adjacent Landowners		
Date of Town Board Decision		